

Dear Parent/Carer,

Please see below the information about the Care Club at St. Joseph's Catholic Academy.

## **Before School**

From 7.30am - £5.00 includes breakfast From 8.10am - £3.50 does not include breakfast

## **After School**

3.20-4.30pm - £5.00 3.20-6pm - £6.50

Additional Child: £5 (anytime)

## Payments must be made in advance when booking sessions online using your SCO pay account.

Please book your child into the Care Club a week in advance wherever possible. This ensures that we have the correct staff ratios and that registers can be prepared in advance. We understand that certain circumstances may mean that a parent may occasionally need to make a last minute booking on the day. In this case you will need to contact the school office on 01782 235393 as soon as possible. The office staff will be able to check availability and book your child on. Payment for these sessions must be paid for on the day on booking.

Children who attend the care club after school will be collected from their classrooms at the end of the school day -3.20pm.

If you would like to register your child for the Care Club please see the school office or the Care Club to collect the registration forms. Children will not be able to attend without returning a completed registration form and a signed copy of the terms and conditions.

Yours sincerely, Care Club Staff

