



St Joseph's Catholic Academy POLICY ON PUPIL EXCLUSIONS



Learning and Growing Together in Faith and Friendship

Learning to live like Jesus taught us.

Growing together as children of God.

Sharing our **faith** through our service to others.

Showing our **friendship** with Jesus through our words and actions.

Exclusions are of two kinds:

(1) SHORT FIXED TERM SUSPENSION

A pupil may be suspended for a disciplinary offence for a period of up to five school days, after which the pupil will return to school. The Chair of the Academy Committee will be informed in writing.

There is a limit of 45 school days in a school year for fixed term suspensions.

(2) PERMANENT EXCLUSION

A pupil may be permanently excluded after a final decision to that effect has been taken by the Academy Committee.

In each of the above cases it is the duty of the Principal to inform the parents of the pupil (or pupils) involved by letter. The letter will also offer parents the opportunity to discuss the matter with the school. In both suspensions and permanent exclusions the Principal will make clear to the parents of the child the reason for the suspension or exclusion, and the amount of time for which the child is suspended or excluded. If the parents refuse to accept the condition or conditions then the Principal shall take the matter to the Chair of the Academy Committee. Until such time as the matter is resolved the child shall remain suspended or excluded from the school.

At St. Joseph's, exclusion may be used for one or more of the following offences:

- a) Violence, whether physical or verbal, as in the use of foul and abusive language to another pupil, to a member of staff, or to a visitor to the school.
- b) Wilful damage to property.
- c) Theft of property.
- d) Persistent offending against the ethos and standards of St. Joseph's.

Permanent exclusion is normally only used as a last resort and after a number of offences have occurred which warrant temporary suspension. Nevertheless St. Joseph's reserves the right to permanently exclude a pupil for one offence if the Academy Committee consider it appropriate to do so.

Please also refer to the school's Behaviour Policy

Agreed by staff: _____ Date: _____

Agreed by governors: _____